

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974 (FERPA)

Family Educational Rights and Privacy Act of 1974 (FERPA): The College is in compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA) as amended. Under FERPA, students have the right to:

1. inspect and review their education records within 45 days of the day that the Official Record Keeper receives a request for access;
2. request the amendment of the education record that the student believes is inaccurate or misleading;
3. consent to disclosure of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent;
4. file a complaint with the U.S. Department of Education concerning alleged failures by Concordia College to comply with the requirements of FERPA.

The College publishes and distributes to all students a Notification of FERPA Rights that describes College policies in each of the four areas mentioned above. Contact the Registrar's Office for more information.