

BUSINESS AND PROFESSIONAL COMMUNICATION UNDERGRADUATE ACADEMIC CERTIFICATE

Certificate Requirements

The requirements for an **undergraduate academic certificate in business and professional communication** are 12 credits:

Code	Title	Hours
Business and Professional Communication Courses		
COM 111	Introduction to Communication Studies ¹	
COM 305	Business and Professional Speaking	4
COM 315	Interviewing	4
Select 4 credits from the following:		4
COM 312	Interpersonal Communication	
COM 314	Group Communication and Team Building	
COM 414	Organizational Communication	
Total Hours		12

¹ This is a prerequisite course